

## **Manchester City Council Report for Information**

**Report to:** Resources and Governance Scrutiny Committee – 7 December 2023

**Subject:** Overview Report

**Report of:** Governance and Scrutiny Support Unit

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### **Summary**

This report provides the following information:

- Recommendations Monitor
- Key Decisions
- Work Programme

### **Recommendation**

The Committee is invited to discuss and note the information provided and agree the work programme.

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**Wards Affected:** All

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### **Contact Officer:**

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### **Background documents (available for public inspection):**

The following documents disclose important facts on which the report is based and have been relied upon in preparing the report. Copies of the background documents are available up to 4 years after the date of the meeting. If you would like a copy, please contact one of the contact officers above.

None

## 1. Monitoring Previous Recommendations

This section of the report contains recommendations made by the Committee and responses to them indicating whether the recommendation will be implemented, and if it will be, how this will be done.

Items highlighted in grey have been actioned and will be removed from future reports.

Date	Item	Recommendation	Action	Contact Officer
22 June 2023	RGSC/23/31 Major Contracts	That a more substantial report on Major Contracts be provided at the next update and include an appendix with more detailed information on each major contract and whether insourcing would be viable.	A response to this recommendation has been requested.	Mark Leaver
9 November 2023	RGSC/23/63 Social Value	That the next Social Value Update report includes further information on how social value work is communicated.	This request has been forwarded to officers for info.	Peter Schofield, Mark Leaver
9 November 2023	RGSC/23/64 Revenue Budget Update and Corporate Core Budget Proposals 2024/25	Information on vacant posts which could be deleted be broken down into service area in the next Budget report.	This request has been forwarded to officers for info.	Carol Culley, Tom Wilkinson, Paul Hindle

## 2. Key Decisions

The Council is required to publish details of key decisions that will be taken at least 28 days before the decision is due to be taken. Details of key decisions that are due to be taken are published on a monthly basis in the Register of Key Decisions.

A key decision, as defined in the Council's Constitution is an executive decision, which is likely:

- To result in the Council incurring expenditure which is, or the making of savings which are, significant having regard to the Council's budget for the service or function to which the decision relates, or
- To be significant in terms of its effects on communities living or working in an area comprising two or more wards in the area of the city.

The Council Constitution defines 'significant' as being expenditure or savings (including the loss of income or capital receipts) in excess of £500k, providing that is not more than 10% of the gross operating expenditure for any budget heading in the in the Council's Revenue Budget Book, and subject to other defined exceptions.

An extract of the most recent Register of Key Decisions, published on **27 November 2023**, containing details of the decisions under the Committee's remit is included below. This is to keep members informed of what decisions are being taken and, where appropriate, include in the work programme of the Committee.

<b>Subject / Decision</b>	<b>Decision Maker</b>	<b>Decision Due Date</b>	<b>Consultation</b>	<b>Background documents</b>	<b>Officer Contact</b>
<b>Corporate Core</b>					
<b>Award of Electricity Supply contracts from existing Framework Agreements (2022/08/22A)</b>  To award a contract for the supply of Electricity from the	City Treasurer (Deputy Chief Executive)	Before 30 Sep 2022		Award Report	Peter Schofield, Head of Integrated Commissioning and Procurement peter.schofield@manchester.gov.uk, Walter Dooley, Group Manager - Energy walter.dooley@manchester.gov.

<p>Council's existing HH (large sites) and NHH (smaller sites) frameworks via direct award to the incumbent suppliers.</p>					<p>uk</p>
<p><b>Adopting new powers to increase the Council Tax on some empty properties (2023/01/09A)</b></p> <p>To consider whether or not to charge double Council Tax on empty furnished properties (including second homes) and empty, unfurnished properties that have been empty for between 1 and 2 years from 1 April 2024 onwards.</p>	<p>Executive</p>	<p>15 Feb 2023</p>		<p>Report to Executive</p>	<p>Charles Metcalfe, Head of Corporate Revenues charles.metcalfe@manchester.gov.uk</p>
<p><b>Irish World Heritage Centre - Loan re-financing and restructuring (2023/05/15A)</b></p> <p>To agree to the restructuring and refinancing of existing loan finance arrangements to ensure that there is an affordable and sustainable agreement in place</p>	<p>City Treasurer (Deputy Chief Executive)</p>	<p>Not before 13th Sep 2023</p>		<p>Part B report to the Executive</p>	<p>Sarah Narici, Head of Programme Office sarah.narici@manchester.gov.uk</p>

between the Council and the Irish Diaspora Foundation Limited.					
<p><b>TC979 Archival Storage, Non-Archival Storage and Scanning Framework (2023/06/08C)</b></p> <p>To seek approval to appoint a supplier to provide TC979 Framework for Archival Storage, Non-Archival Storage and Scanning</p> <p>The framework is split into 3 Lots as follows:  Lot 1: Archival Storage  Lot 2: Semi Active Records (Non-Archival)  Lot 3: Scanning and Storage of Planning and Building Control Records and other Council Departments</p>	City Treasurer (Deputy Chief Executive)	Not before 8th Jul 2023		Report and recommendation	
<p><b>Power Purchase Agreement TC1162 (2023/07/04A)</b></p> <p>To appoint a developer for a long-term offsite virtual</p>	Executive	13 Dec 2023		Contract Report and Recommendation	Sarah Narici, Head of Programme Office sarah.narici@manchester.gov.uk

<p>power purchase agreement with a wind or solar PV developer with a project that has REGOs that are valid for the Council's Scope 2 reporting (i.e. REGOs that are valid within Great Britain.</p>					
<p><b>TC936 - Nutanix On-Premise Hosting Platform Replacement (2023/10/02A)</b></p> <p>To provide hardware support and software subscription to replace the current Nutanix Platform before it reaches the end of its working life in March 2024.</p>	<p>Deputy City Treasurer</p>	<p>Not before 1st Nov 2023</p>		<p>Contract Report</p>	
<p><b>Enterprise Resource Planning Software (2023/10/06A)</b></p> <p>To award a contract for new Enterprise Resource Planning software to support finance, HR, procurement and related</p>	<p>City Treasurer (Deputy Chief Executive)</p>	<p>Not before 3rd Nov 2023</p>		<p>Report and Recommendation</p>	<p>Tom Wilkinson, Deputy City Treasurer tom.wilkinson@manchester.gov.uk</p>

functions.					
<p><b>TC473 - Supply of Gas (2023/10/13A)</b></p> <p>To implement a new framework to allow for future call-off contracts for the supply of gas to MCC's corporate estate, and for associated organisations (e.g. Manchester schools etc).</p>	City Treasurer (Deputy Chief Executive)	Not before 13th Nov 2023		Report and recommendation	
<p><b>Council Tax Balance for 2023/24 (2023/11/3B)</b></p> <p>Agree the estimated council tax surplus or deficit for 2023/24</p>	City Treasurer (Deputy Chief Executive)	Not before 3rd Dec 2023		Council Tax Balance report	Neil Doherty, Group Finance Lead - Revenue neil.doherty1@manchester.gov.uk
<p><b>Business Rates Balance for 2023/24 (2023/11/3C)</b></p>	City Treasurer (Deputy Chief Executive)	Not before 3rd Dec 2023		Business Rates Balance report	Neil Doherty, Group Finance Lead - Revenue neil.doherty1@manchester.gov.uk
<p><b>Council Tax Base for 2024/25 (2023/11/3D)</b></p>	City Treasurer (Deputy Chief Executive)	Not before 3rd Dec 2023		Council Tax Base report	Neil Doherty, Group Finance Lead - Revenue neil.doherty1@manchester.gov.uk

<b>Business Rates Base for 2024/25 (2023/11/3E)</b>	City Treasurer (Deputy Chief Executive)	Not before 3rd Dec 2023		Business Rates Base report	Neil Doherty, Group Finance Lead - Revenue neil.doherty1@manchester.gov.uk
<b>Development and Growth</b>					
<b>Factory International Works (2023/06/28A)</b>  To approve capital funding for Factory International for works to achieve static completion	Executive, City Treasurer (Deputy Chief Executive)	26 Jul 2023		Report to Executive	Rebecca Heron, Strategic Director (Growth and Development) rebecca.heron@manchester.gov.uk
<b>Investment Property Management Services contract (2023/09/01A)</b>  Approval not to re-tender the Investment Property Management Services contract following expiration of the existing contract	City Treasurer (Deputy Chief Executive)	Not before 29th Sep 2023		Delegated Approvals Report	Richard Cohen, Strategic Lead - Development (South and East) richard.cohen@manchester.gov.uk

### 3. Resources and Governance Scrutiny Committee - Work Programme – December 2023

Thursday 7 December 2023, 10:00am (Report deadline Monday 27 November 2023)

Item	Purpose	Executive Member	Strategic Director/Lead Officer	Comments
Review of Investments being made by the Council into its Capital Strategy in terms of delivering future value-for-money post-COVID19	To receive a report on the Council's capital investments being made through the Capital Strategy in terms of delivering future VFM.	Cllr Akbar (Finance and Resources)	Carol Culley Tom Wilkinson Tim Seagrave Jared Allen	
Annual Property Report	To receive the annual update on the work of the Estates and Facilities service (Corporate Core directorate) and the Development team (Growth and Development directorate), with particular reference to the use of agency staff.	Cllr Rahman (Statutory Deputy Leader) Cllr White (Housing and Development)	Carol Culley Becca Heron David Lord Richard Munns	
Housing Revenue Account 2024/25 to 2026/27	To receive a report on the proposed Housing Revenue Account (HRA) budget process for 2024/25 and a refresh of the 30-year business plan.	Cllr White (Housing and Development)	Tom Wilkinson Dave Ashmore	
Setting of the Council Tax base and Business Rates shares for	To receive a report that details the setting of the Council Tax Base and Business Rates shares for budget setting purposes.	Cllr Akbar (Finance and Resources)	Carol Culley Tom Wilkinson Lee Owen	

budget-setting purposes				
Update on the Autumn Statement	To receive an update on the impact of the Autumn Statement on the Council's Medium-Term Financial Plan and budget.	Cllr Akbar (Finance and Resources)	Carol Culley Tom Wilkinson Sam McArdle	<b>Full item deferred from November 2023 meeting.</b>
Overview Report	The monthly report includes the recommendations monitor, relevant key decisions, the Committee's work programme and any items for information.	N/A	Scrutiny Support	

Thursday 11 January 2024, 10:00am (Report deadline Friday 29 December 2023 to account for Bank Holiday)

Item	Purpose	Executive Member	Strategic Director/Lead Officer	Comments
Budget Settlement 2024/25	To receive a report on the Provisional Local Government Finance Settlement to outline the impact on the Council's budget position for 2024/25.	Cllr Akbar (Finance and Resources)	Carol Culley Tom Wilkinson Sam McArdle	
Council Tax Support Scheme Consultation Responses	To receive an update on the public consultation responses to the approved Council Tax Support Scheme recommendations.	Cllr Akbar (Finance and Resources)	Carol Culley Lee Owen Matthew Hassall Charles Metcalfe	
Outcome of Feasibility Study into the use of Enforcement Agents	To receive a report that presents the outcome of a Feasibility Study into the use of Enforcement Agents, as recommended by the Committee.	Cllr Akbar (Finance and Resources)	Carol Culley Lee Owen	<b>See minutes of 7 Sept 2023 meeting.</b>
Sales Fees and Charges	To review the Council's commercial activities through trading operations and the setting of fees and charges.	Cllr Akbar (Finance and Resources)	Carol Culley Tom Wilkinson Paul Hindle	
Commercial Activity Update	To receive a report on the performance of the portfolio of Council commercial activities, including companies, Joint Ventures, loans, equity investments and development agreements.	Cllr Akbar (Finance and Resources) Cllr White (Housing and Development)	Carol Culley Tom Wilkinson Sarah Narici David Lynch David Lord	
Overview Report	The monthly report includes the recommendations monitor, relevant key decisions, the Committee's work programme and any items for information.	N/A	Scrutiny Support	

**Thursday 8 February 2024, 10:00am (Report deadline Monday 29 January 2024)**

<b>Item</b>	<b>Purpose</b>	<b>Executive Member</b>	<b>Strategic Director/Lead Officer</b>	<b>Comments</b>
Elections Act 2022 Update	To receive an update on the position of Tranche 2 changes that have been implemented following the Elections Act 2022, including changes to absent voting, postal vote handling and a timescale for future changes.	Cllr Craig (Leader)	Fiona Ledden Clare Travers	
Our Manchester Strategy	To receive a report on the scope of the refreshed Our Manchester Strategy.	Cllr Craig (Leader)	James Binks	
Revenue Budget Update and Corporate Core Budget Proposals 2024/25	To receive and consider the final 2024/25 budget proposals that will go onto February Budget Executive and Scrutiny and March Council.	Cllr Akbar (Finance and Resources)	Carol Culley Tom Wilkinson Paul Hindle	
Housing Revenue Account 2024/25 to 2026/27	To receive a report on the Housing Revenue Account (HRA) budget for 2024/25 and a refresh of the 30-year business plan.	Cllr White (Housing and Development)	Carol Culley Tom Wilkinson Dave Ashmore	
Overview Report	The monthly report includes the recommendations monitor, relevant key decisions, the Committee's work programme and any items for information.	N/A	Scrutiny Support	

**Monday 26 February 2024, 10:00am – BUDGET (Report deadline Wednesday 14 February 2024)**

<b>Item</b>	<b>Purpose</b>	<b>Executive Member</b>	<b>Strategic Director/Lead Officer</b>	<b>Comments</b>
The Council's Budget 2024/25	To receive an update on the Council's financial position following scrutiny of the draft budget proposals and Directorate budget plans by all Scrutiny Committees.	Cllr Akbar (Finance and Resources)	Carol Culley Tom Wilkinson	

**Thursday 7 March 2024, 10:00am (Report deadline Monday 26 February 2024)**

Item	Purpose	Executive Member	Strategic Director/Lead Officer	Comments
Manchester Heat Network Business Plan Update	To receive a performance update and the 2023/24 business plan for the Manchester Heat Network Special Purpose Vehicle (SPV), which is wholly owned by the Council. This report will also outline the SPV's approach to securing new customers to the network and the decarbonisation of the asset.	Cllr Akbar (Finance and Resources) Cllr Rawlins (Environment and Transport)	Carol Culley Tom Wilkinson Sarah Narici	<b>Deferred from January 2024 with Chair's approval.</b>
Manchester City Council Connections with the Greater Manchester Combined Authority (GMCA)	To update the committee on Manchester's connections with GMCA in terms of partnerships, governance, and financial arrangements.	Cllr Craig (Leader) Cllr Akbar (Finance and Resources)	Carol Culley James Binks Tom Wilkinson	
Manchester City Council Connections with the Greater Manchester Integrated Care System and the Manchester Locality	To update the committee on Manchester's links with the Greater Manchester Integrated Care System, including governance and financial arrangements.	Cllr Akbar (Finance and Resources) Cllr T Robinson (Healthy Manchester and Adult Social Care)	Carol Culley James Binks Tom Wilkinson	
Progress on Council Motions over last 12	To receive an update on the progress made in respect of motions that have been passed before Manchester City Council since the last update in	Cllr Craig (Leader) Cllr Rahman	Fiona Ledden	

months	March 2023.	(Statutory Deputy Leader)		
Overview Report	The monthly report includes the recommendations monitor, relevant key decisions, the Committee's work programme and any items for information.	N/A	Scrutiny Support	